

public works department

YOUR TOWNSHIP PUBLIC WORKS DEPARTMENT

South Fayette Township currently staffs a full service Public Works Department. This Department consists of 12 full-time and two-to-four seasonal employees. The Department is directed by Bob Barish with the assistance of his two foremen, Ernie Nutbrown and Nick Nickolus. This Department operates under an annual \$2 million dollar budget. The Department's primary mission is the repair and maintenance of the Township's large infrastructure system including:

ROADS – In all, the Department is responsible for over 65 miles of Township roads. The Department routinely conducts road repairs including pot hole patching, minor road surface replacement, curb repair and crack sealing. The Department also employs a comprehensive street sweeping program. Under the program the Department sweeps a majority of the Township roads in the early part of spring. In addition, the Department monitors the roads throughout the year and sweeps where required. These in-house services cost approximately \$55,000 annually. The Township also contracts several services for road repair and maintenance including: line striping, road reconstruction and the annual Road Improvement Program. The Township expense is

approximately \$350,000 a year on these contracted services.

STORM SEWER – The Public Works Department is also responsible for the maintenance and construction of the Township's storm sewer system. Items included in these activities include storm pipe installation, upgrade and maintenance, catch basin repair and replacement. The Department spends around \$40,000 per year on storm sewer maintenance. The Township also contracts storm sewer pipe vacuuming and cleaning service. Often confused with the sanitary sewer, the Township's storm sewer system is for the collection and transmission of storm water and not sewage. The Township's sewer system is maintained by the Township Municipal Authority.

WEEDS AND TREES – The Department spends a large amount of time in the spring and summer months maintaining the berms of the Township roads. The efforts include extensive grass and weed cutting along Township roads. The Department also trims trees and limbs within the Township's right-of-ways. The department responds to calls during both normal working hours and call outs for trees/limbs that fall during a storm. These costs



South Fayette Township Department of Parks & Recreation Light Up Night / Fire Hall Open House December 15, 6:00-9:00PM Cuddy Fire Hall



Christmas Stories
Santa Claus

Hot Dogs
Hot Chocolate & Cookies

Sponsored By Shop & Save and Patti Petite Cookies



Please bring a new unwrapped toy for
the "Toys for Tots" Program

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amount to approximately \$10,000 annually. The department also contracts annually for the removal of very large trees within the right-of-way at a cost of \$2,500.

EQUIPMENT MAINTENANCE – The Department includes two in-house mechanics. These employees have the daunting task of maintaining all of the Township's \$2.5 million dollars worth of equipment including trucks, backhoes, police cars, street sweeper and small equipment. No project for the mechanics is too large or too small. The mechanics perform a variety of activities ranging from routine oil changes, part greasing, tire changes, light bulb replacement and fluid recharging. However, the mechanics are also skillful enough to undertake complicated work including engine rebuilds, truck body repair and painting, and part fabrication. The Township spends more than \$40,000 annually on equipment repair and maintenance.

SIGNS AND SIGNALS – The Department is charged with ensuring that the Township's immense sign inventory is maintained. Types of signs include No Parking, Stop, Watch Children, Street, No Outlet, Speed Limit and Yield. This responsibility includes keeping track of the condition of signs posted throughout the Township. Within the Department one employee has been assigned the responsibility of coordinating sign replacement, sign preparation and sign installation. The Department not only responds to service requests for the repair and/or replacement of signs, the Department is also very active in monitoring the condition of signs and replacing signs in disrepair. The Department spends approximately \$5,000 a year on street signs. All traffic signals within the Township are maintained through a contract with an independent traffic control firm. All services related to traffic signal repairs and malfunctions are processed through the

Township Police Department with coordination from the Township Public Works Department and Township Engineering Department.

PARKS – The Department, in conjunction with the Parks and Recreation Department, is also responsible for the maintenance of all of the Township's parks including the Morgan Park, Fairview Park, El Rancho Fields, Koppers Fields, Sturgeon Park and the Panhandle Trail. Two full-time and two seasonal employees are assigned to parks in the spring, summer and fall months. The primary responsibilities include grass cutting, athletic field maintenance, facility maintenance, play equipment maintenance and repair and litter control. These employees also maintain the Panhandle Trail.

GENERAL LANDSCAPING – The Department handles all Township general landscaping. All Township building's landscaping is performed by the Department including grass cutting, weed control, mulch installation and decorative flowers. In addition, the Department maintains the Township's four landscaping road-way islands located at Millers Run Road and Route 50 and at Battle Ridge and Robinson Run Road.

BUILDINGS – All general maintenance to Township buildings is performed by the Department including minor repairs, painting, and minor renovations. The Township spends more than \$6,000 annually on general building maintenance. All cleaning services are contracted to an independent cleaning company at cost of \$10,000 annually.

CITIZENS REQUEST FOR SERVICES – A large part of the daily activities of the department includes responding to requests for services from residents. The Department responds to a variety

Things You Should Know, or Want to Know About Township Snow Removal

- ✓ The Public Works Department is on call 24 hours a day.
- ✓ It is the responsibility of the Public Works Director to determine when and if plow trucks should be called out after normal working hours. The determination is made in consultation with the Township Police Department. In general, accumulations of over two inches with additional snow predicted require plowing.
- ✓ The Township is responsible for over 65 miles of roads and streets to clear during a snow storm. The Township currently utilizes a twelve-man route system. As a result each driver covers approximately 5.4 miles of road. However, depending on the severity of the snowstorm the Township may or may not call out all 12 employees. In the 2005-2006 snow season the Township had 49 snow call outs.
- ✓ During severe snow situations where plowing is needed, the main Township roads have priority, which in some cases requires residential roadways to be designated secondary priority.
- ✓ All decisions to delay and/or cancel school must be made by school personnel. The Township and the School District communicate regularly during snow situations.
- ✓ It is unlawful to shovel or plow snow back into the streets.
- ✓ When streets are plowed, snow will be pushed in front of driveways. Unfortunately, there is no other place for the snow to go.
- ✓ The Public Works Department is not permitted to assist residents by clearing driveways, sidewalks, or paths to mailboxes.
- ✓ There may be delays or cancellations of garbage collection and recycling pickup as a result of snow accumulations. Please DO NOT call the Township during a snow emergency to ask about garbage collections. Until the snow situation is under control, it is impossible to say when garbage will be back on schedule.
- ✓ The parking of vehicles on the road causes significant difficulty in plowing the Township roads. Residents should not park on the street until all snow has been removed.
- ✓ Please keep fire hydrants clear of snow. They are for your safety.
- ✓ The Township DOES NOT have winter maintenance responsibility on several state roads including Boyce Road, Mayview Road, Washington Pike, Route 978, Robinson Run Road, and Presto Sygan Road. Any concerns regarding these roads should be forwarded to the District 11 PennDOT Office.

public works department

of calls ranging from pot holes, downed trees, dead deer, missing street signs, garbage in a park, storm water, or squirrels in an attic. Any resident needing assistance from the Township Public Works Department should contact Director Bob Barish at 412-221-8700.

A QUICK NOTE ON THINGS THE TOWNSHIP DOES NOT DO

The Township receives a variety of service requests. The Township's primary duty is to service its residents. This is a responsibility that is taken very seriously by the Board of Commissioners and Township Administration. The staff will make every effort to assist any resident. However, there are several items that are often requested from the Township that we can not or do not perform.

Work on private property – The Township only performs work on private property when the work directly impacts a Township project and/or responsibility. The Township will only enter private property after securing a "right-of-entry" agreement. Employees may not perform work on private property without first securing approval of a department head or the Township Manager. Common requests that the Township can not honor are requests to remove trees outside of the right-of-way, pick-up debris/trash on private property, and grass cutting.

Work in or near stream/creeks – All stream/creeks are controlled and regulated by the State. The Township can not enter any stream or creek without a permit from the Pennsylvania Department of Environmental Protection (DEP). The only exception to the permit requirement is within 50 feet of any Township owned culvert or bridge structure. Common requests for these services include stream dredging, debris removal and tree removal.

Work in or near wetlands – Like streams and creeks, all wetlands are controlled by DEP. As a result the Township will not perform any work in any regulated wetland.

Nuisance Wildlife – The Township has an active pet control program that includes dogs only. The Township does not trap and remove skunks, squirrels, groundhogs, deer, fox, beavers, snakes, and/or raccoons. These animals are controlled by the Pennsylvania Game Commission. Residents should contact 724-238-9523 for assistance.

Work on Non-Township Roads – The Township does not perform any work on state, county or private roads. The Township has a number of these types of roads including Millers Run Road,



Route 50, Thoms Run Road and Battle Ridge Road. The Township only performs work on these roads with a written agreement with the County or PennDOT. All requests for services on state or county roads should be forwarded to the appropriate departments.

Street Lights – The Township Public Works Department does not perform any maintenance and/or repairs to street lights. All repairs and maintenance on street lights is performed by the appropriate electric company. However, the Township Police Department does forward all service requests to the electric company. Any resident that notices a street light that is out or malfunctions should contact the police department at 412-221-2170.

QUICK NOTE ON STORM WATER

The Public Works Department and the Engineering Department receive a number of questions and concerns from residents regarding storm water run-off. For the most part, the Township is only responsible for water that is within its scope of control. This would include rainwater accumulating on Township streets and on Township owned property. It is the Township's responsibility to collect the water on its streets and to transmit this water to a nearby water course. The Township does not own or control the rainwater that collects and/or runs through individual properties. The Township receives hundreds of requests to help with storm water on resident's properties. Again, the Township cannot and does not enter private property to perform this type of work. Storm water on individual properties is the responsibility of that property owner. Residents, however, cannot collect storm water on their property and discharge it directly onto another person's property. Prior to installation of any pipe, residents should contact the Township Engineering Department for an inspection. •

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Meeting Agendas

Public Notices

Calendar of Meetings

Special Notices

Township information at your fingertips at any time!

South Fayette Township 2007 Capital and Operating Budget Review Schedule

Sept. 5, 2006 – Budget Worksheets – COMPLETE

- Township Manager will prepare and distribute Budget Worksheets to Department Heads.

Sept. 29, 2006 – Department Submission – COMPLETE

- Department Heads must submit completed Budget Worksheets.

Oct. 9-13, 2006 – Departmental Meetings – COMPLETE

- Department Heads will meet with the Manager to review Proposed Budget.

Oct. 31, 2006 – Draft Submitted to Board

- Draft Operating and Capital Budget Submitted to the Board.

Nov. 6, 2006 – Special Workshop

- Review General Fund Operating Expenditures.

Nov. 13, 2006 – Regular Workshop

- Review General Fund Operating Revenues
- Review Other Funds.

Dec. 4, 2006 – Special Workshop

- Review Capital Improvements Program (CIP).

Dec. 11, 2006 – Regular Workshop

- Review Budget Message.
- Review Supporting Documentation.

Dec. 18, 2006 – Voting Meeting

- Hold Public Hearing.
- Setting of taxation rates.
- Adoption of Budget.



South Fayette Disabled Sportsman's Hunt

This year's South Fayette Disabled Sportsman's Hunt saw the event's biggest turnout yet for the township-sponsored event, with 13 hunters and more than 40 volunteers participating. Three hunters went home with deer: Andy Ulanosky, of Sturgeon, Tom Strang, of Canonsburg, and Rob Morris, of Grindstone, near Uniontown. The hunt is the only publicly-sponsored event of its kind in the state.

"This year saw the most hunters we've had and the most deer we've had. Both seem to increase each year," said Parks and Rec Director Jerry Males. "Once again I'm in awe at the number of volunteers who came out. Every time you turn around, someone who came last year is bringing a friend, and that person brings somebody." Several volunteers brought their children to help out.

Participants spent the three day event hunting on the township-owned Boys Home Property and on land owned by the Alpine Club. The event had more than 20 sponsors this year, including Dick's Sporting Goods, which donated \$500 in gift certificates, and E.R. Shaw Custom Rifle Barrels, which gave the township a wheelchair-mounted gunrest.



On Monday, October 9, 2006, at the Commissioners Workshop Meeting, the Board of Commissioners was presented with a Certificate of Recognition from the Keystone Chapter of the Paralyzed Veterans of America. The plaque was in recognition of the annual Disabled Sportsman's Deer Hunt conducted through the Department of Parks & Recreation. Tom Strang, Director of Sports Activities for the PVA, presented the plaque.

township news

BINGO BINGO BINGO

Entertainment is waiting for you nearly every night of the week as the South Fayette Volunteer Fire Departments sponsor their weekly bingos. The cost is minimal, the company is fun, and the cause is worthwhile. Come support your local department.

Mondays	Oakridge VFD	7:00 p.m.
Tuesdays	Cuddy VFD	7:00 p.m.
Wednesdays	Fairview VFD	6:45 p.m.
Fridays	Sturgeon VFD	6:30 p.m.

Each department maintains a top-notch hall which is available as a rental throughout the year. Please contact the individual departments for more information.

HOUSE IDENTIFICATION NUMBERS A NECESSITY

All residences and buildings in South Fayette Township are required to have numbers visibly and prominently displayed facing the road. In fact, this small detail could be a matter of life or death when paramedics, firemen or police are dispatched to any address. If the address numbers are not visible, it will be quite difficult for emergency vehicles to locate the residence, especially at night and in dimly lit areas. When adding or replacing numbers, please be certain they are large enough to be easily and quickly read from the street. Also, when numbers are on mailboxes, it is not always easy to identify which box belongs to which home, especially with multi-family housing. In placing the numbers on the post of a mailbox, make sure to place them on both sides of the box so that they can be seen from either direction of travel. Please do your part and help our emergency services and delivery services find your home when called upon.

DOGGY STUFF

All dog owners are reminded that dogs must be licensed. Applications for dog licenses are available at the municipal building but must be mailed to the address listed below. Also, dog owners are reminded that Township ordinances prohibit owners from allowing their dogs to bark and/or disrupt the peace on a continual basis. Dog owners should also be mindful to clean-up after their pets when taking them for their nightly walk. Owners are not permitted to allow their dogs to relieve themselves on public streets and/or on other's private property.

*Allegheny County Treasurer's Office
Room 108 Court House
Pittsburgh, PA 15219*

INK CARTRIDGES + CELL PHONES = PLAYGROUNDS

The South Fayette Township Department of Parks & Recreation is collecting old cell phones and computer ink cartridges. Once collected, they will be sent to a company to be recycled. In return, the Township receives credit towards new playground equipment. It is good for the environment and good for the Township. Old cell phones and computer ink cartridges can be dropped off at the Township Municipal Building during regular business hours.

ALARM PERMITS

Residents considering the installation of an alarm system in their home must first obtain an Alarm Device Permit from the South Fayette Township Police Department. This is a one-time permit application, and the fee is \$10. For more information, please contact the South Fayette Township Police Department at 412-221-2170.

REPRESENTATIVE NICK KOTIK TO HAVE A TOWNSHIP OFFICE

Representative Nick Kotik has office hours in the South Fayette Township Municipal Building every Saturday from 8:30 a.m. to 11:00 a.m. Be sure to stop by, as this is a great opportunity to be heard or just find out about "what's going on in Harrisburg."

ANNUAL LEAF PICK-UP PROGRAM

The South Fayette Township Board of Commissioners has set dates for the community wide leaf curbside collection program for the year 2006. Residents can place their leaves and other yard waste in biodegradable bags at curbside on November 4, 11 and 18. All bags must be biodegradable, sealed tightly and weigh less than 25lbs. Biodegradable bags are available for purchase at many local stores. Waste Management, the Township's waste haulers, will pick up the leaves and dispose of them at a nearby leaf recycling plant. This program is being offered at no additional cost to Township residents. The Township still encourages on site composite piles and reminds residents that the burning of leaves is prohibited in all of Allegheny County including South Fayette Township.

COMMUNITY BULLETIN BOARD

Located behind the BP Station on Washington Pike, the Community Bulletin Board is used to announce upcoming events in the community of South Fayette. Any organization who would like to have a message posted on the sign should submit a letter of request to Township Manager, Michael W. Hoy or call 412-221-8700.

NEW PHONE MESSAGE BOARD

The South Fayette Township Board of Commissioners has introduced another method of communicating with Township residents. Residents may now call the Township Notices and Activities Message Board. The message board is available by dialing 412-221-8700 and entering "5". The message Board will be activated on weekends and after normal office hours (after 4:30 p.m.). The message will include weekly updates to Township activities such as meetings, recreation programs and special notices.

TOWNSHIP CODE ON-LINE

The South Fayette Township Code of Ordinance is now available on the Township's web site. Residents can access the Township's ordinances through the website at www.south-fayette.pa.us.

On the left hand side of the main page, click on "SFTWP Codes Online." The Code is very interactive and provides for a search component.

highlights of board of commissioners meetings

The Board of Commissioners of South Fayette Township regularly conducts meetings during which the commissioners deal with matters related to the workings of the township. We encourage citizens to make their views known to us on the business of the township. To access the minutes of our board meetings, please visit the municipal building of South Fayette Township or go to the Township's website at www.south-fayette.pa.us. Please call the South Fayette Municipal Office at 412-221-8700 for additional details.

AUGUST 28, 2006 VOTING MEETING

- The Board approved a request from Melanie Richetti-Fardo for a refund of penalty in the amount of \$10.44 paid on her 2005 property taxes.
- The Board approved F-12-06, Legends Plan – Resubmission of Lot #9, Minor Subdivision, Zoned R-2.
- The Board approved F-13-06, Abele Business Park, Phase III, Minor Subdivision, Zoned IP.
- The Board approved F-14-06, Parkes Farm – Phase IV, Plan Resubmission, Major Subdivision, Zoned R-1.
- The Board approved SP-01-06, OKW Office/Warehouse Bldg., Abele Business Park, Land Development & Site Plan, Zoned IP.
- The Board approved authorization to schedule a Public Hearing date on September 11, 2006 at 7:30 p.m. to receive comments regarding a clarification of the zoning for the property located at 4367 Battle Ridge Road. The Zoning clarification is for zoning from C-1 (Limited Commercial) to R-3 (Medium Density Residential).
- The Board approved authorization to advertise a vacancy on the Parks and Recreation Board.
- The Board approved authorization to advertise an ordinance codifying the proposed Township Athletic Association By-Laws.
- The Board approved the promotion of Officer Michael J. Wesolek to the position of Sergeant.
- The Board approved authorization to advertise an ordinance establishing an Environmental Advisory Council.
- The Board approved an ordinance revising the Township Zoning Ordinance Section 1803.9, "Off-Premises Directional Signs."
- The Board approved a resolution requesting a permit for the installation of a traffic signal at the intersection of Route 50, Parks Road and Millers Run Road.
- The Board approved a motion authorizing the notification of residents of various streets of a required street name change and to establish recommended new street names.
- The Board approved a resolution authorizing the submission of a grant application in the amount of \$300,000 to the Department of Conservation and Natural resources for the proposed purchase of parkland in Morgan.

SEPTEMBER 18, 2006 VOTING MEETING

- The Board approved authorization to schedule a public hearing on October 9, 2006 beginning at 7:30 p.m. regarding proposed zoning revisions to Article IX, Section 901, B, "Conditional Uses", and Article XV, Section 1503, "Standards for Specific Uses."
- The Board approved F-15-06, Deklewa Plan of Lots, Minor Subdivision, Zoned R-1.
- The Board approved F-16-06, Granite Ridge, Phase 2, Amend #1, Minor Subdivision, Zoned R-1.
- The Board approved F-17-06, Granite Ridge, Phase 2, Amend #2, Minor Subdivision, Zoned R-1.
- The Board approved F-18-06, Granite Ridge, Phase 2, Amend #3, Minor Subdivision, Zoned R-1.
- The Board approved F-05-06, Alice Cirra Plan of Lots, Minor Subdivision, Zoned R-2.
- The Board approved a resolution authorizing the relocation of a stop sign from Firwood Drive to Woodhaven Drive.
- The Board approved authorization to offer a conditional offer of employment to James Campbell to the position of Laborer within the Township's Public Works Department.
- The Board approved a proposed ordinance clarifying the zoning for the property located at 4367 Battle Ridge Road. The Zoning clarification is for zoning from C-1 (Limited Commercial) to R-3 (Medium Density Residential).
- The Board approved an ordinance codifying the Township's Athletic Association By-Laws.
- The Board approved an ordinance establishing an Environmental Advisory Council.
- The Board tabled a resolution establishing an official position regarding the proposed statewide cable franchising legislation.

meeting schedules

BOARD OF COMMISSIONERS

Budget meeting, November 6, 2006 – 7:00 p.m.
Workshop, November 13, 2006 – 7:30 p.m.
Voting, November 20, 2006 – 7:30 p.m.
Budget Meeting, December 4, 2006 – 7:00 p.m.
Workshop, December 11, 2006 – 7:30 p.m.
Voting, December 20, 2006 – 7:30 p.m.

PLANNING COMMISSION

December 7, 2006 – 7:30 p.m.

ZONING HEARING BOARD

December 13, 2006 – 7:30 p.m.

MUNICIPAL AUTHORITY

December 7, 2006 – 4:30 p.m.

PARKS AND RECREATION

December 5, 2006 – 7:00 p.m.

LIBRARY BOARD

December 12, 2006 – 7:00 p.m.